1. Tab on “AXS Services”

2. Find and tab on AXS Service category: “Education” displayed on the top left hand corner of screen:

3. Tab on TP’s logo:
4. Tab on Continue button:

5. Update admission number with the keyboard provided at AXS station, then tab on “Continue” Button:

6. Tab on below arrowed “View Doc No” to view the document paying for:
7. Tab on below arrowed to select item for payment:

8. Tab on below arrowed to change amount using AXS keyboard, then tab on “Continue” button:

9. Example:
10. Tab on “Confirm” button:

11. Then follow the on-screen instructions to make payment.

12. Once the payment transaction is completed successfully, below screen will appear. Collect the receipt print-out, tab on exit to exit from AXS services.