

**APPLICATION FORM**  
**EXECUTIVE PROGRAMMES**

Please:

- a) Write Legibly
- b) Remember to submit copy of your Work Permit Pass or NRIC (front & back)
- c) Must complete the compulsory fields marked with \*

Course Title:\*

Commencement Date:\*

**SECTION 1 : PERSONAL PARTICULARS**

Name:\*

*Name as per NRIC/Passport – Write in BLOCK Letters*

NRIC No./Identification No.:\*

Mailing Address:\*

Postal Code:\*

Tel No.:\* (Mobile)\* (Home) (Office)

Date of Birth:\* DD/MM/YYYY Marital Status:\* ☐ Single ☐ MarriedSex:\* ☐ Male ☐ Female Email Address:\*Race:\* ☐ Chinese ☐ Malay ☐ Indian ☐ Eurasian ☐ Others:Citizenship:\* ☐ Singapore Citizen ☐ Singapore Permanent Resident ☐ Malaysia Citizen  
☐ Others:

Highest Qualification:\*

Year Awarded:\*

**SECTION 2 : EMPLOYMENT PARTICULARS**

Present Appointment:\*

Company Name:\*

Tel No.: (Office) Years of Service: Year Month

### SECTION 3 : COMPANY SPONSORSHIP \*

(APPLICABLE ONLY IF APPLICANT IS SPONSORED BY COMPANY)

#### To be completed by Sponsoring Company

(Please note that the Tax Invoice will be sent to the Company Name and address indicated below)

#### Part I: Billing Address

Company Name: \_\_\_\_\_

As per official registered company name

Block No.: \_\_\_\_\_ Unit No.: # - \_\_\_\_\_ Postal Code: \_\_\_\_\_

Street: \_\_\_\_\_

Building Name: \_\_\_\_\_

Unique Entity Number (UEN) No.: \_\_\_\_\_

SUB-BU: \_\_\_\_\_ (Applicable to Ministries only: E-invoice)

Please indicate with a tick (✓) if applicable:

☐

I declare that my company is a SME company.

Please note that SMEs are defined as companies with:

i. at least 30% local shareholding; AND

ii. Group<sup>1</sup> annual sales turnover<sup>2</sup> of not more than \$100 million OR Group employment size<sup>3</sup> of not more than 200 employees.

<sup>1</sup> Group tracing: All corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents. All subsidiaries of the company.

<sup>2</sup> Annual sales turnover refers to the revenue or sales turnover stated on the company's income statement.

<sup>3</sup> A company should include in its employment size any persons employed under a contract of service in accordance to the Employment Act. This is regardless of the nationality of the employee.

#### Part II: Details of Contact Person

Name: \_\_\_\_\_

Designation: \_\_\_\_\_ Department: \_\_\_\_\_

Contact nos: \_\_\_\_\_ Email: \_\_\_\_\_

Signature/Date

Company Official Stamp (Compulsory)

### SECTION 4 : DECLARATION \*

I affirm that all the statements given in this application are true and accurate to the best of my knowledge and that I have not deliberately omitted any relevant fact. Should I be admitted to Temasek Polytechnic on the basis of the above information, which may later turn out to be false or inaccurate, I may be asked to withdraw from my course, without recourse to any refund of fees paid.

I agree to abide by the decision of the Polytechnic concerning this application and accept that the Polytechnic reserves the right to withdraw any course/subject if there are insufficient applicants and amend any other information without prior notice.

#### Source of Information

☐

Lecturers/Teachers/Advisors

☐

Open House/Exhibitions/Roadshows

☐

Friends and Relatives

☐

Internet

☐

Newspaper Advertisement

☐

Agent

☐

Mailers/Emailers from Temasek Polytechnic

☐

Others : \_\_\_\_\_

Signature of Applicant

Date