

Direct Admissions Exercise (DAE-Local) Quick Tips

1. Mode of Application & Timeline

Qualifications	Mode of Application	Application Period
Singapore-Cambridge GCE O Level / Integrated Programme (IP) in Singapore (Completed Year 4)	Submit online application via Online Applicant Portal	11 Jan 2021, 3pm to 15 Jan 2021, 11.59pm
Part-time Higher Nitec / Nitec Holders	Submit online application via Online Applicant Portal	11 Jan 2021 to 15 Jan 2021
WSQ Qualification Holders	Submit online application via Online Applicant Portal	11 Jan 2021 to 15 Jan 2021
Singapore-Cambridge GCE A Level / Integrated Programme (IP) in Singapore (Completed Year 6)	Submit online application via Online Applicant Portal	5 calendar days starting from the day of release of 2020 GCE A-level results
Full-time Higher Nitec / Nitec Holders	Submit online application via Online Applicant Portal	22 Mar 2021 to 5 Apr 2021
<i>Note: Former/current polytechnic students (holding any of the abovementioned qualifications) seeking re-admission to the polytechnic may also apply.</i>		

2. Medical Requirements

- a) Refer to [TP website](#) for more information on TP courses.
- b) Check if you meet the [medical requirements](#) of the courses, which can be related to colour vision, hearing and other medical conditions.
- c) If you have any enquiry on support for students with Special Educational Needs (SEN), please contact SEN Support Office at 6780 5959 or email care@tp.edu.sg.

3. Submission of Supporting Documents

The application record and supporting documents (as indicated in the table below) should reach the polytechnic within the application period after the submission of your application. You may email to Admissions@tp.edu.sg

The documents for submission include:

1. Softcopy of the Application Record
2. Identification Card or Passport

For Singapore Citizen/Singapore Permanent Resident (SPR)	<ul style="list-style-type: none"> • Photocopy of Singapore NRIC (front & reverse side) • Photocopy of Malaysia NRIC (for SPR with Malaysia nationality) or Passport (for SPR with other nationality)
For Foreigners	<ul style="list-style-type: none"> • Photocopy of NRIC (for Malaysians) or Passport (for others)

3. Educational results and certificate:

For Singapore-Cambridge GCE O/A Level Certificate Holders	<ul style="list-style-type: none"> • GCE O Level results slips (all sittings) • GCE A Level results slips (all sittings), where applicable • CCA records with CCA grade indicated • Other results slips e.g. local Polytechnics/universities, LASALLE College of the Arts, NAFA, where applicable
For ITE Certificate Holders	<ul style="list-style-type: none"> • ITE certificate and transcript <i>Note: For graduating students who are in their final semester, please submit Statement of results (all semesters attained) and CCA records with CCA grade indicated</i> • GCE O Level results slips/ SPM results slips, where applicable • Other results slips e.g. local Polytechnics/universities, LASALLE College of the Arts, NAFA, where applicable • Employment Letter/Details
For applicants from Integrated Programme (IP) in Singapore (Completed Year 4 or Year 6)	<ul style="list-style-type: none"> • Educational certificates with detailed results/transcripts (e.g. Year 4/6 School-based results)
For WSQ Qualification Holders	<ul style="list-style-type: none"> • Educational certificates with detailed results/transcripts • WSQ Workplace Literacy Statement of Attainment (SOA)(Level 6) and Workplace Numeracy Statement of Attainment (SOA)(Level 6) • Employment Letter/Details

Please do not submit original documents as they are non-returnable.

4. Letter from CMPB or Unit stating your Operational Ready Date (ORD) or approval letter for National Service disruption (applicable to males [Singapore Citizen/ SPR] who are currently serving National Services)
5. Other testimonials or supporting documents, if applicable

Important Notes

The Polytechnic will not process application that is incomplete or submitted without supporting documents by the stipulated deadline.

If there is any omission or amendment to your application, please notify us in writing via email within 2-3 working days after your submission. Please provide your full name (as stated in NRIC/Passport), NRIC/Passport Number and Date of Birth when you correspond with the Polytechnic.

Documents Submission Mode:

Through email	admissions@tp.edu.sg <i>Your attachment file(s) should be:</i> <ul style="list-style-type: none">- In PDF or JPEG format ('jpg' extension)- File size not exceed 5MB per email Please indicate [DAE for Local Qualification – “Your full name”] in your subject heading.
---------------	---

4. Application Outcome

Qualifications	Notification of Application Outcome*
For GCE O Level / IP Year 4 applicants	<u>Applicants who have submitted their application/appeal by 28 Feb 2021:</u> <ul style="list-style-type: none">• Application/Appeal outcome by 31 Mar 2021 <u>Applicants who have submitted their application/appeal from 1 Mar 2021 onwards:</u> <ul style="list-style-type: none">• Application/Appeal outcome by 16 Apr 2021
For GCE A Level / IP Year 6 applicants	Application outcome will be available by 31 Mar 2021
For Part-time Higher Nitec / Nitec applicants	Application outcome will be available by 31 Mar 2021
For WSQ Qualification Holders	Application outcome will be available by 31 Mar 2021
For Full-time Higher Nitec / Nitec applicants	Application outcome will be available by 30 Apr 2021

*Tentative notification period indicated above are for applications received within the application period. Outcome for applications received after the application period will be available at a later date.

5. DAE Application Process

Submission of Application

Check the application period and mode of submission for respective entry qualification via [TP website](#) and click on 'Admissions and Finance'



Processing of Applications

Shortlisted applicants may be required to attend an aptitude test/ interview/ audition/ trial



Release of Application Outcome

- Check your application outcome online through [TP website](#)
- Notification of application outcome via email



Acceptance & Enrolment

- Successful DAE applicants will receive their e-enrolment packages via email
- Complete the acceptance & enrolment online via [TP website](#) by the stipulated deadline stated on the enrolment notice
- Upload Medical Report and other documents as stated in the e-enrolment package