

a. Access TP Student's E-mail

How to access email accounts

Step 1: Go to: <https://outlook.com/student.tp.edu.sg>

Step 2: Enter your Office 365 ID and password:

Office 365 ID: <Admission No.>@student.tp.edu.sg
(eg. 1112345A@student.tp.edu.sg)

Password: TP<Barcode No.>@#& (eg. TPG123456@#&)

(The Admission No. and Barcode No. are printed on your Enrolment Notice, please include the prefix "TP" and suffix "@#&" when you enter your password)

b. Access TP Student's Portal

How to access Student's Portal

Step 1: Go to: <https://services.tp.edu.sg>

Step 2: Enter your Student AD ID and password:

Student AD ID: <Admission No.> (eg. 1112345A)

Password: Same as student's e-mail password

Note:

- All email correspondence with the Polytechnic will be communicated through student's e-mail account.
- Please change your password after your 1st logon, the password should be at least 12 characters with 2 of the following character type:
 - Upper Case eg. A,B,C
 - Lower Case eg. a,b,c
 - Numeric eg. 1,2,3
 - Special Character eg. @,#
- Your account will be activated 1-2 weeks after online enrolment.
- These password will be use across all student's portal including email as they will be synchronized.
- Please contact ITS helpdesk at **6780 5933** for assistance. It is advisable to update your contact number in your student's email account for contact purpose.