

### Update Personal Particulars in TP Oei Mobile App

It is important that you update your personal data during enrolment. If you have not done so or your personal data have since changed, you may log on to [TP Oei Mobile App](#) after your online enrolment.

Update Personal Particulars	
1. Contact numbers 2. Address 3. Email address 4. Parents' Information, Formal Correspondence & Emergency Contact	<p>Download 'TP Oei' Mobile app from Apple App Store, Google Play Store or HUAWEI AppGallery.</p> <p>Login with your Student email address and password.</p> <p>Student email address: &lt;Admission No.&gt;@student.tp.edu.sg (e.g. 1112345A@student.tp.edu.sg)</p> <p>If you have not logged on to your TP student's e-mail, the <b>default password</b> is <b>TP</b>&lt;Barcode No.&gt;<b>@#&amp;</b> (e.g. TPG123456@#&amp;)</p> <p>(Note: The Admission Number and Barcode Number are printed on your Enrolment Notice, please include the prefix "<b>TP</b>" and suffix "<b>@#&amp;</b>" when you enter your password.)</p>

### Update Personal Particulars from TP website

It is important that you update your personal data during enrolment. If you have not done so or your personal data have since changed, you may download form from the TP website.

Update Personal Particulars	
5. Name 6. Citizenship 7. NRIC/Passport Number 8. Foreign Identification Number (FIN)	<p>Download form from the TP website - &gt; Admissions &amp; Finance - &gt; Student Services - &gt; Application Forms &amp; Services</p> <p>Go to "Student Related" - &gt; "Change of Personal Particulars" form.</p> <p>Email the form to <a href="mailto:studentservices@tp.edu.sg">studentservices@tp.edu.sg</a>, together with your supporting documents**</p> <p><b>** Documents include :</b></p> <ul style="list-style-type: none"> <li>- NRIC, Deed Poll or Passport (Change of Name)</li> <li>- NRIC, Passport or Citizenship Certificate (Change of Citizenship)</li> <li>- NRIC or Passport (Change of NRIC/Passport Number)</li> <li>- Student Pass (Change of FIN)</li> </ul>

Fees are chargeable based on students' citizenship status as at 1<sup>st</sup> day of semester. Hence, request for change of citizenship must be submitted **before the start of semester and up to the first day** of the semester for TP to effect or adjust the fees accordingly.