

Supporting documents to submit

1. Identification (*compulsory*)

For first-time bursary applicants:

- a) NRICs (both sides) of **all** household members
- b) SAF Green IC 11B (both sides) for National Service Man
- c) Birth certificate of household members below 15 years old
- d) Death certificate, deed of separation or divorce decree (if applicable)

For repeat bursary applicants:

- a) Submit Declaration Form if there is no change in family status

NRICs are required if there is changes in family status.

2. Student / NS Status

Household members who are:

- a) **Studying** in ITE / Polytechnic / University
 - Matriculation card
- b) **Awaiting admission** to ITE / Polytechnic / University
 - Offer letter from ITE / Polytechnic / University
- c) **Awaiting for NS enlistment**
 - Enlistment letter

3. Income Declaration (*compulsory*)

Household members who are:

- a) **Employed (Fixed monthly income)**
 - Latest payslip
- b) **Employed (irregular monthly income)**
 - At least 3 months or up to 6 months of payslips
- c) **Self-employed**
 - CPF contribution history for last 12 months
 - Declaration form
 - Latest Income Tax Notice of Assessment (NOA)
- d) **Unemployed / retired / housewife or unable to produce payslip**
 - CPF contribution history for last 6 months
 - Declaration form

4. Others

Other latest supporting documents that may reflect your family's financial situation.

Examples:

- Medical report
- Public Assistance letter
- Death certificate
- Divorce document
- Recent retrenchment letter
- Etc