

Use of Subscribed Online Databases

The Temasek Polytechnic (TP) Library subscribes to a number of online research databases. Access to and usage of these databases are governed both by copyright laws and the licence agreements with the database providers or vendors. Always cite whatever you use from these databases and, if in doubt, read the **Terms & Conditions** for each resource.

Outlined below is a summary of the important licence agreement points from selected databases.

1. Access to the online resources is restricted to authorised users for educational, scholarly, or research purposes only.
2. Some databases provide a Bookmark, Digital Object Identifier (DOI), Document Link, Permanent Link, or Persistent Link. These are persistent links to resources that remain stable over time. These links are the preferred way to save or share resources with other TP staff and students as they authenticate the user before the article is accessed.
 - **EBSCOhost, Nexis Uni, Proquest** → use the Permalink option provided
 - **Emerald** → use DOI provided
 - **Science Direct** → use the browser URL
3. Some databases permit academic staff to produce a reasonable portion of any report in hard copy or online course packs for use by current TP students. Looking at 'reasonable' in terms of Copyright Law, this would mean no more than 10% of the report.

TP staff members who wish to use report extracts in their course packs and teaching materials should check that the report databases are still available in the TP library before use each time. If the library stops subscribing to the database, information extracted from that database earlier can no longer be used.

Attribute any reproduction of materials in this way:

- **Passport** → Source © Euromonitor International [current year].
 - **WARC** → © and database right Ascential Events (Europe) Limited [current year].
4. Most databases permit users to download or print a reasonable, insubstantial amount of the content for educational and personal use.
 - **ProQuest Ebook Central** → when accessing each Ebook, you will be informed as to exactly how much can be copied, printed, or downloaded.

5. Newspapers – **The Straits Times Online** is for personal use only, with no sharing of articles allowed. If you need to use newspaper articles for teaching purposes, we suggest you use **Nexis Uni** or **Newslink**.

- **Newslink** → allows you to retrieve content which can then be projected or printed out for educational use in:
 - project work / assignments
 - lessons / discussions
 - exam papers
 - PowerPoint presentations
 - TP learning management systems.
-

General Restrictions – You May NOT:

1. Use the database for commercial purposes
2. Use robots, spiders, crawlers or any other automated means to search, copy or extract anything from the databases
3. Make information from the databases available to anyone other than current TP students and staff
4. Obscure or alter any copyright or other notices appearing in the databases.

Contact us:



Ask Library

[FAQs about copyright, library services, facilities and resources](#)



Ask A Librarian

[E-Form](#)