

COMPANY SPONSORSHIP FORM

1. This form is to be verified and endorsed by the sponsoring company.
2. Please write legibly.
3. Please upload this form with your online application 'Supporting Documents – Company Sponsorship' or email it to **Security Industry Institute - Temasek Polytechnic** after verification.
(Email: SIIEvents@TP.EDU.SG / SII Hotline: 6225 5744)

Course Title : _____

Course Commencement Date : _____

Name of Applicant : _____

NRIC/PP : _____

**PART I: BILLING ADDRESS
TO BE COMPLETED BY EMPLOYER**Company Name : _____
(as per official registered company name)

Block No. : _____ Unit No. : _____

Street : _____

Postal Code : _____

Applicant's date of
employment with

Company : _____ (DD/MM/YYYY)

Sub-BU : _____ (Applicable to Ministries only: E-invoice)

Please indicate with a tick (✓) if applicable

I declare that my company is a SME company.

Please note that SMEs are defined as companies with:

- i. at least 30% local shareholding; AND
- ii. Group¹ annual sales turnover² of not more than \$100 million OR Group employment size³ of not more than 200 employees.

¹ Group tracing:

All corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents. All subsidiaries of the company.

² Annual sales turnover refers to the revenue or sales turnover stated on the company's income statement.³ A company should include in its employment size any persons employed under a contract of service in accordance to the Employment Act. This is regardless of the nationality of the employee.

The company's Unique Entity Number (UEN) is _____

PART II: CONTACT PERSON**(Please send us the tax invoice on the amount of course fee payable)**

Signature : _____

Name of Contact Person : _____

Department : _____

Designation : _____

Tel / Ext : _____

Email : _____

Date : _____

Company Official Stamp
(Compulsory)