

## **IRB Project Checklist Form**

**Project Title:** 

This form should only be completed if your project involves Human Test Subject or Human Biological Material or obtaining health information about living individuals.

You should email the completed form to your Reporting Officer for endorsement.

For any question from Q1 - Q9, please tick "Yes" if in doubt.

Project Start Date:   Project End Date:   No.   Description   Answer	School/Department:				
The research involves human gametes, human embryos, human-animal combination embryos, or the introduction of human stem cells or neural cells into an animal, animal foetus or embryo.  If answer (Q1) is Yes, you will need to seek special approval (go to Q11); If answer (Q1) is No, please continue below (Q2-4).  The research is intended to study the prevention, forecast, diagnosis, or alleviation of any disease, disorder or injury affecting the human body.  The research is intended to study the restoration, maintenance, or promotion of the aesthetic appearance of human individuals through clinical procedures or techniques.  Q5 The research is intended to study the performance or endurance of human individuals.*   Yes   No    If ANY answer (Q2-Q4) is Yes, please continue below (Q8-Q7); If ALL answers (Q2-Q4) are No, please continue below (Q8-Q9).  The research involves subjecting an individual to any intervention that has a physical, mental or physiological effect (whether temporary or permanent) on the body of the individual.*  The research involves the use of any individually-identifiable biological material obtained from the human body.  Q6 The research involves the use of any individually-identifiable health information.   Yes   No    Q7 The research involves the use of any individually-identifiable health information.   Yes   No    Q8 If ANY answer (Q5-Q7) is Yes, please continue below (Q8-Q9).  Q8 The research is designed or intended to study or involves subjects with psychiatric/ psychological disorders or mental/intellectual disability.   Yes   No    Q9 The research is designed or intended to study or involves subjects with psychiatric/ psychological disorders or mental/intellectual disability.   Yes   No    Q9 The study involves collection of blood from human subjects through any procedures (including finger pricking).   Yes   No    Q9 The research is designed or intended to study or involves subjects with psychiatric/ psychological disorders or mental/intellectual disability.   Yes   No    Q9 The researc	Project Start Date: Pr		Project End Date:		
embryos, or the introduction of human stem cells or neural cells into an animal, animal foetus or embryo.  If answer (Q1) is Yes, you will need to seek special approval (go to Q11); If answer (Q1) is No, please continue below (Q2-4).  22 The research is intended to study the prevention, forecast, diagnosis, or alleviation of any disease, disorder or injury affecting the human body.  33 The research is intended to study the restoration, maintenance, or promotion of the aesthetic appearance of human individuals through clinical procedures or techniques.  44 The research is intended to study the performance or endurance of human individuals.* Yes No  45 If ANY answer (Q2-Q4) are No, please continue below (Q8-Q7); 46 If ALL answers (Q2-Q4) are No, please continue below (Q8-Q9).  46 The research involves subjecting an individual to any intervention that has a physical, mental or physiological effect (whether temporary or permanent) on the body of the individual.*  46 The research involves the use of any individually-identifiable biological material obtained from the human body.  47 The research involves the use of any individually-identifiable health information.  48 Presearch involves the use of any individually-identifiable health information.  49 The research involves the use of any individually-identifiable health information.  40 The research involves the use of any individually-identifiable health information.  40 The research involves the use of any individually-identifiable health information.  40 Presearch involves the use of any individually-identifiable health information.  41 FANY answer (Q3-Q7) is Yes, please submit application for IRB review (go to Q12);  42 If ALL answers (Q3-Q7) are No, please continue below (Q8-Q9).  43 Presearch involves collection of blood from human subjects through any procedures (including finger pricking).  44 If ANY answer (Q3-Q7) is Yes, please submit application for IRB review (go to Q12);  45 If ALL answers (Q3-Q9) are No, IRB review is NOT required (go to Q10).  46 If ANY	No.	Description		Answer	
If answer (Q1) is No, please continue below (Q2-4).  The research is intended to study the prevention, forecast, diagnosis, or alleviation of any disease, disorder or injury affecting the human body.  Q2 The research is intended to study the restoration, maintenance, or promotion of the aesthetic appearance of human individuals through clinical procedures or techniques.  Q3 The research is intended to study the performance or endurance of human individuals.*	Q1	embryos, or the introduction of human stem cells or neural cells into an animal, animal		☐ Yes ☐ No	
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The research is intended to study the restoration, maintenance, or promotion of the aesthetic appearance of human individuals through clinical procedures or techniques.  Q4 The research is intended to study the performance or endurance of human individuals.*	Q2	·		☐ Yes ☐ No	
The research is intended to study the performance or endurance of human individuals.*   Yes   No	Q3				
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If ALL answers (Q2-Q4) are No, please continue below (Q8-Q9).    The research involves subjecting an individual to any intervention that has a physical, mental or physiological effect (whether temporary or permanent) on the body of the individual.*    The research involves the use of any individually-identifiable biological material obtained from the human body.    The research involves the use of any individually-identifiable health information.   Yes   No	Q4	The research is intended to study the performance or endurance of human individuals.*		☐ Yes ☐ No	
mental or physiological effect (whether temporary or permanent) on the body of the individual.*    Yes   No		If ALL answers (Q2-Q4) are No, please continue below (Q8-Q9).			
from the human body.  Q7 The research involves the use of any individually-identifiable health information.  Q8 If ANY answer (Q5-Q7) is Yes, please submit application for IRB review (go to Q12); If ALL answers (Q5-Q7) are No, please continue below (Q8-Q9).  Q8 The research is designed or intended to study or involves subjects with psychiatric/psychological disorders or mental/intellectual disability.  Q9 The study involves collection of blood from human subjects through any procedures (including finger pricking)#.  Q9 If ANY answer (Q8-Q9) is Yes, please submit application for IRB review (go to Q12); If ALL answers (Q8-Q9) are No, IRB review is NOT required (go to Q10).  Q10 I confirm that IRB review is NOT required for my project.  Q11 I am seeking special approval for this research. Please contact RTD at rtd@tp.edu.sg  DECLARATION & ENDORSEMENT  A. Project Supervisor I declare that the above information is true and complete to the best of my knowledge.  B. Reporting Officer (RO) or equivalent	Q5	mental or physiological effect (whether tempor		☐ Yes ☐ No	
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psychological disorders or mental/intellectual disability.					
(including finger pricking)#.   Yes   No     If ANY answer (Q8-Q9) is Yes, please submit application for IRB review (go to Q12);     If ALL answers (Q8-Q9) are No, IRB review is NOT required (go to Q10).     Q10   I confirm that IRB review is NOT required for my project.     Q11   I am seeking special approval for this research. Please contact RTD at rtd@tp.edu.sg     Q12   I am submitting an application for IRB review. Please contact IRB Secretariat at irb@tp.edu.sg     DECLARATION & ENDORSEMENT     A. Project Supervisor   I declare that the above information is true and complete to the best of my knowledge.     B. Reporting Officer (RO) or equivalent	Q8	· · · · · · · · · · · · · · · · · · ·		☐ Yes ☐ No	
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Q11		, , , , , , , , , , , , , , , , , , , ,			
Q12	Q10	☐ I confirm that IRB review is NOT required for my project.			
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NAME & SIGNATURE/EXT/DATE NAME & SIGNATURE/EXT/DATE	I declare that the above information is true and				
	NAME & SIGNATURE/EXT/DATE NAME & SIGNATURE/EXT/DAT				

<sup>\*</sup>excludes measurement of academic performance and common pedagogical interventions
# If your answers to Q1-7 are "No", do note that the ONLY human tissue that is permissible to be collected and stored in
TP under TP's HBR Policy is blood.