

**COLLECTION OF DIPLOMA CERTIFICATE  
BY PROXY** (For Full-Time Diploma Graduate)



I, \_\_\_\_\_ of NRIC / Passport No: \_\_\_\_\_  
and Adm No: \_\_\_\_\_ from the Diploma in \_\_\_\_\_  
hereby authorise Mr/Mrs/Ms \_\_\_\_\_, NRIC / Passport No:  
\_\_\_\_\_ to collect my Certificate on my behalf.

I understand that the Polytechnic will not be liable for any damage to or loss of the Certificate collected by the proxy.

\_\_\_\_\_  
Signature of Graduate

\_\_\_\_\_  
Date

***Note:** The proxy must bring your Matriculation Card / Identity Card / Passport / Birth Certificate, and his / her Identity Card / Passport together with the duly completed and signed proxy form.*

**ACKNOWLEDGEMENT OF DIPLOMA CERTIFICATE COLLECTION - BY PROXY**

I, \_\_\_\_\_ of (NRIC / Passport No: \_\_\_\_\_ )  
have collected the Certificate on behalf of the above-stated graduate.

\_\_\_\_\_  
Signature of Proxy

\_\_\_\_\_  
Date