

JOB DESCRIPTION (Career Kickstarter)

Designation	Junior AI Solutions Developer
School/Department	School of Humanities & Social Sciences / Centre for Applied Behavioural Science (CABS)
Number of Position	1
Duration of Role	12 months

KEY RESPONSIBILITIES

- Create AI tools or AI Agents that leverage on Large Language Models (LLMs) or for behavioural science research (e.g., AI chatbots to conduct online interviews, analysis tools for conducting thematic analysis on qualitative data, AI Agent that can help schedule interview and/or FGD slots, etc)
- Support the implementation of these AI tools or agents for CABS
- Assist in project management, administration, and meeting coordination

PREREQUISITES

- Qualifications in disciplines such as Applied Artificial Intelligence, Data Analytics, Information Technology, or related fields
- Possess capabilities in AI tools (e.g., prompt engineering, chatbot platforms, or automation tools)
- Strong written and verbal communication skills.
- Effective presentation skills
- Good interpersonal skills with the ability to collaborate across teams.
- Analytical thinking with attention to detail.
- Able to manage multiple priorities and meet deadlines.
- Positive attitude and willingness to learn.
- Able to work independently with minimal supervision when required.